

IT Essentials 5.0

5.1.4.6 Lab - Data Migration in Windows XP

Introduction

Print and complete this lab.

In this lab, you will use Windows XP.

Recommended Equipment

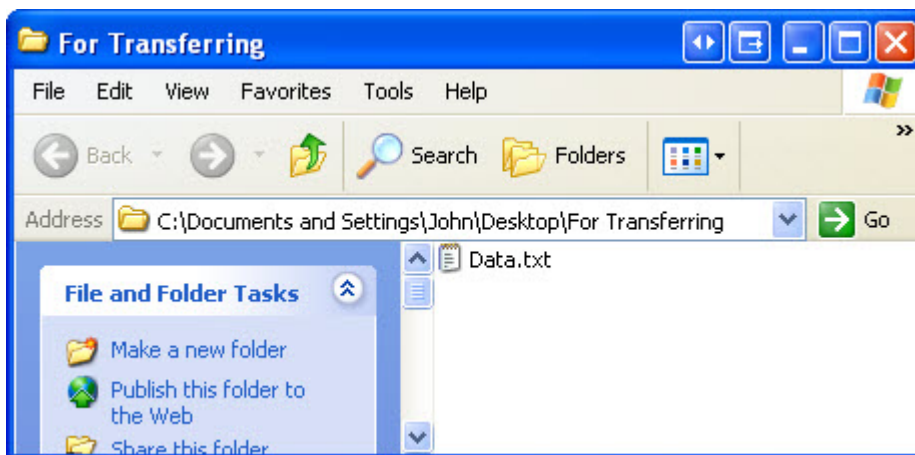
The following equipment is required for this exercise:

- A computer with Windows XP Professional
- A USB flash drive

Step 1

Logon to the computer and create a folder on the desktop called “For Transferring”.

Next, use Notepad to create a file, add the following text: “From older PC”, and save the file in the folder called “For Transferring”. Name the file “Data”.

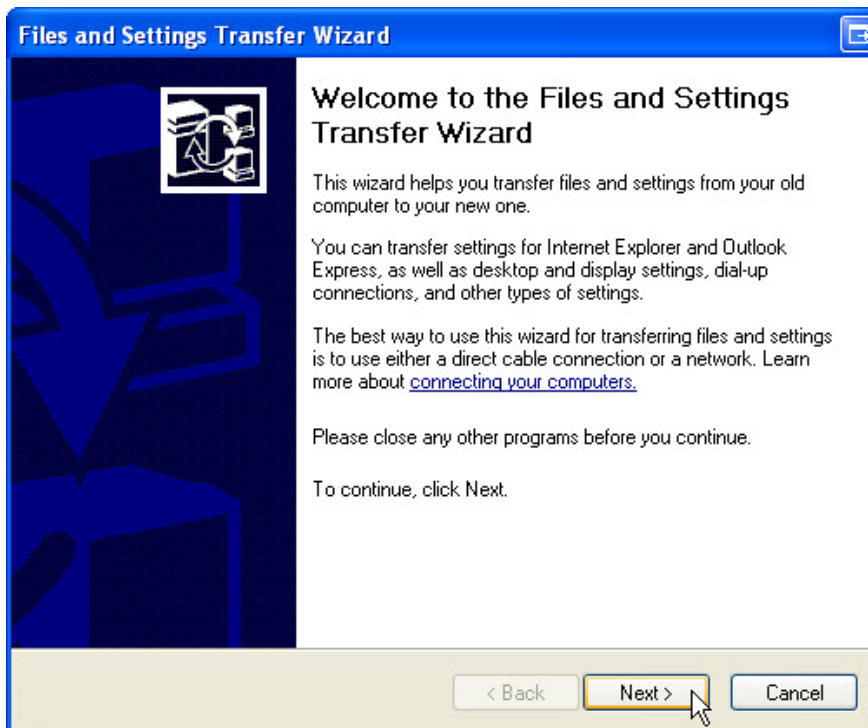


Create a folder called “Transfer data files” in the USB flash drive.

Step 2

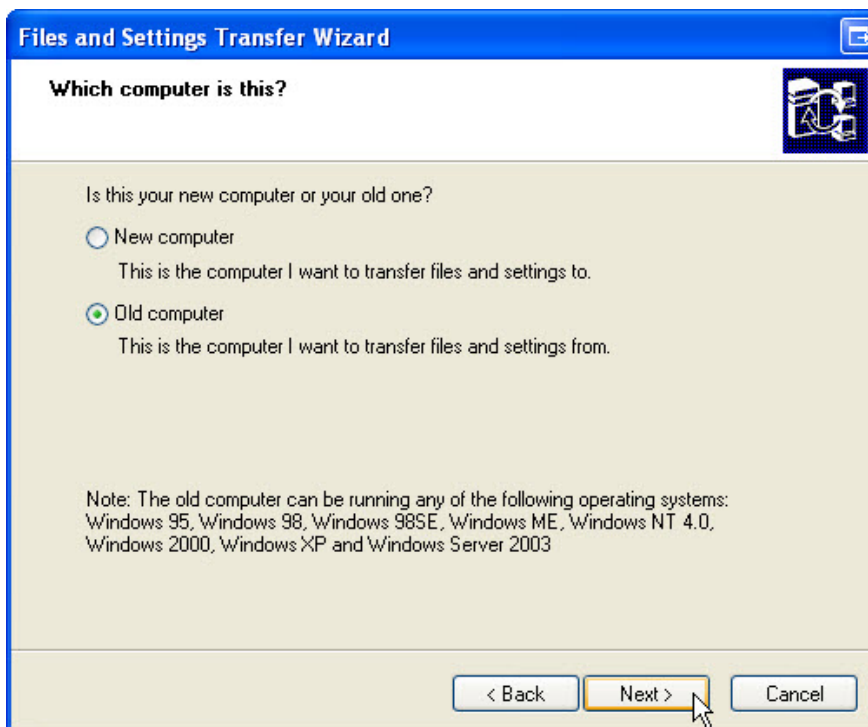
Click **Start > All Programs > Accessories > System Tools > Files and Settings Transfer Wizard**.

The “Files and Settings Transfer Wizard” window opens.



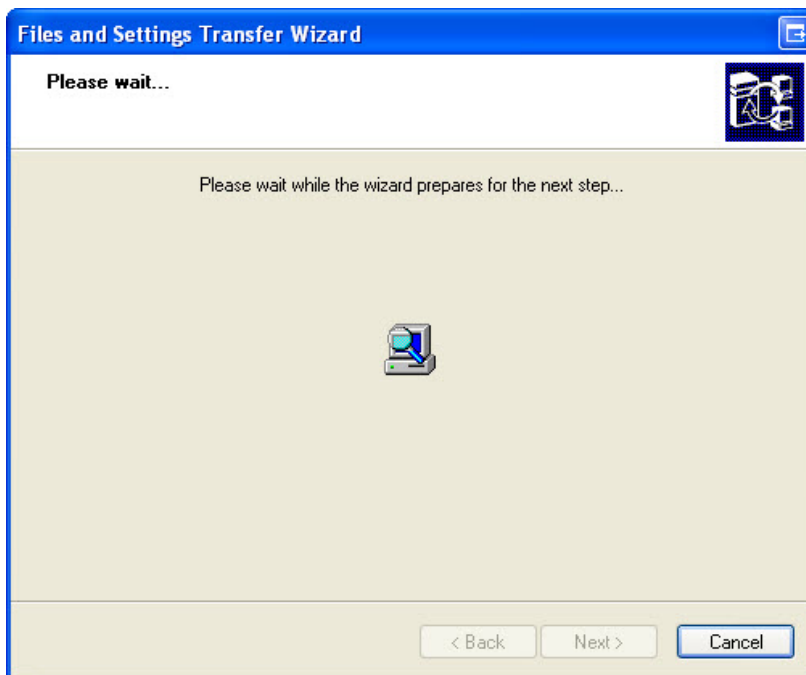
Click **Next**.

The “Which computer is this?” screen appears.

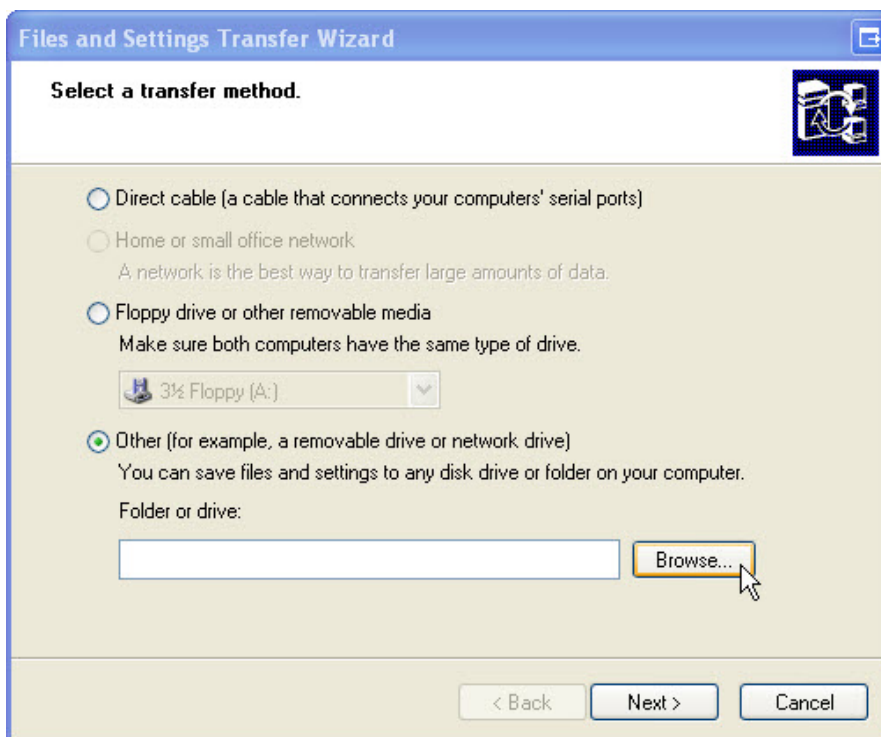


Select **Old computer**, then click **Next**.

The “Please wait...” screen appears.



The “Select a transfer method.” screen appears.



Select **Other (for example, a removable drive or network drive)**.

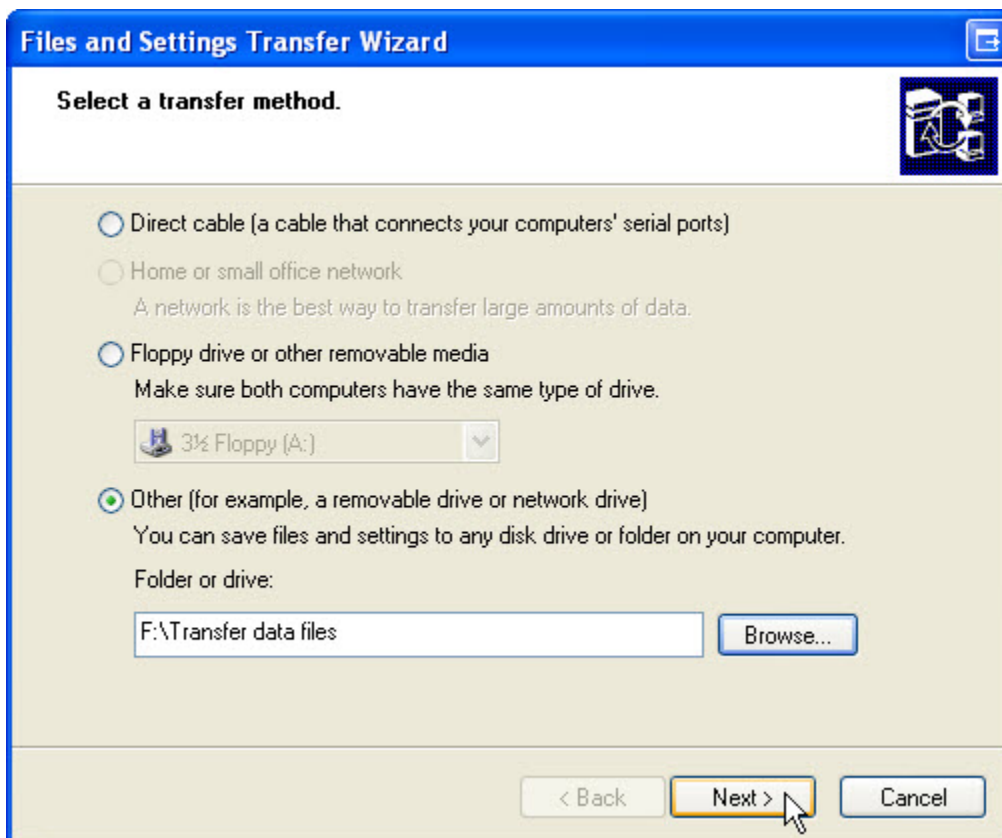
Click **Browse** and then locate the “Transfer data files” folder.

This will be the location where files are transferred to.



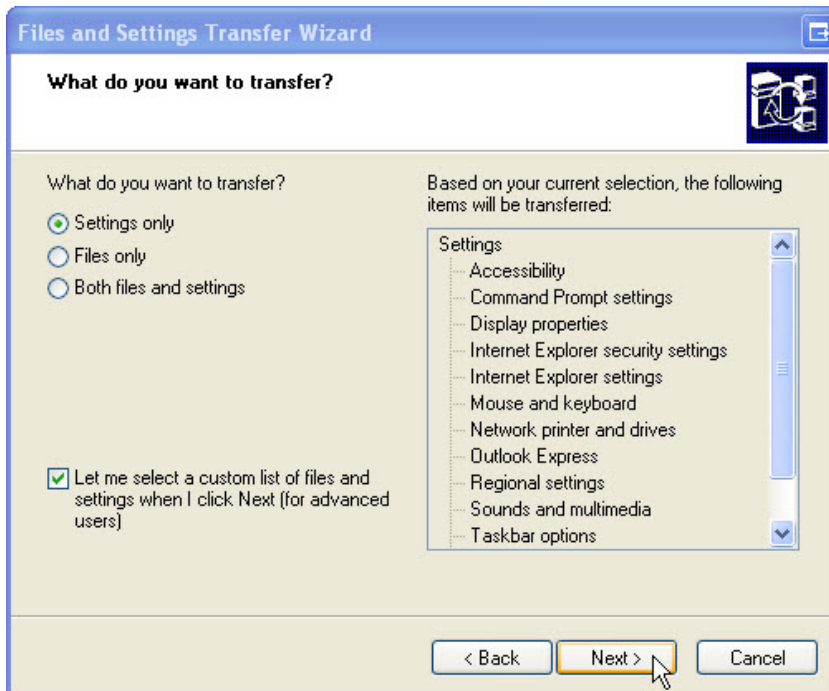
Select the **Transfer data files** folder and click **OK**.

The “Select a transfer method.” screen appears.



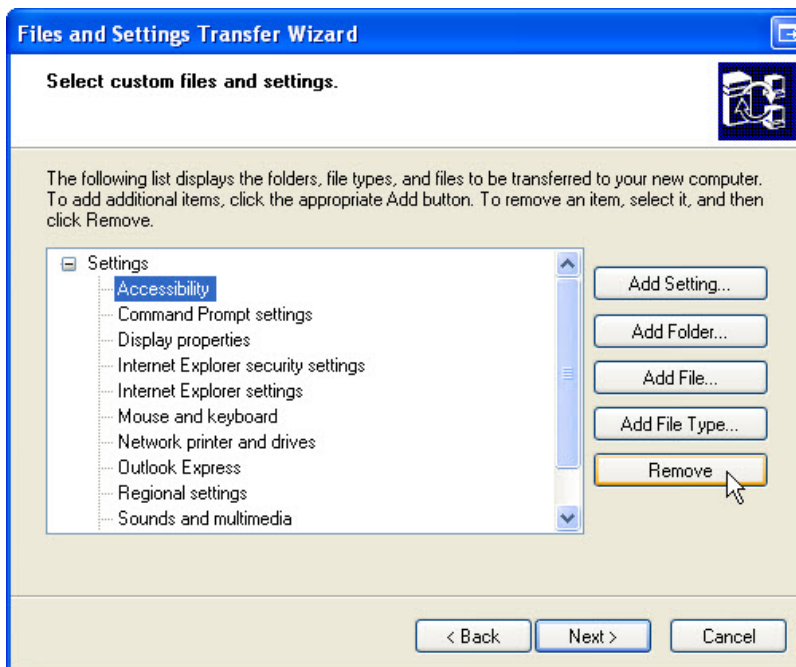
Click **Next**.

The “What do you want to transfer.” screen appears.

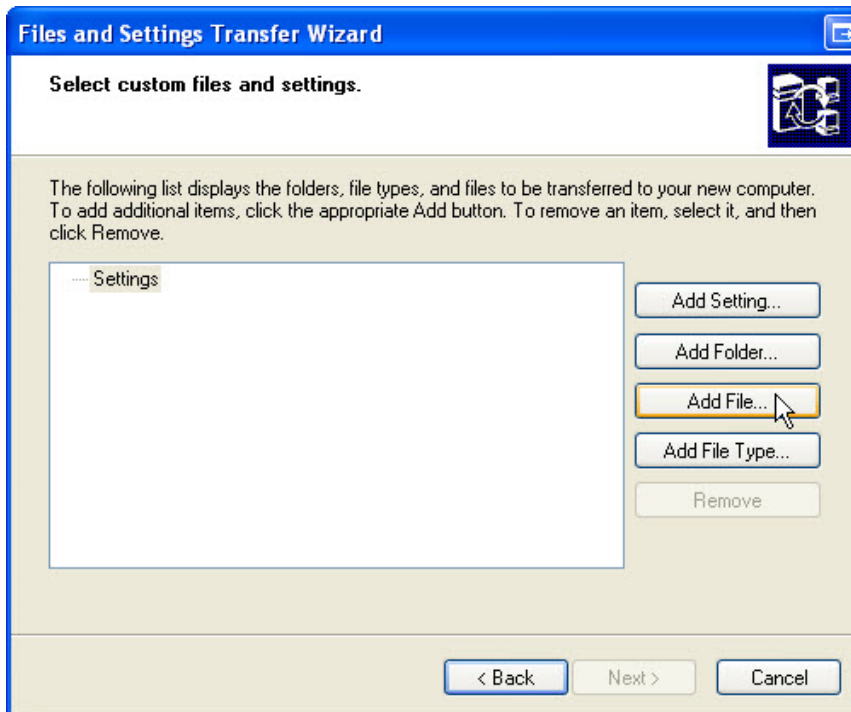


Select **Settings only**, then place a check mark in the box **Let me select a custom list of files and setting when I click Next (for advanced users)**, and then click **Next**.

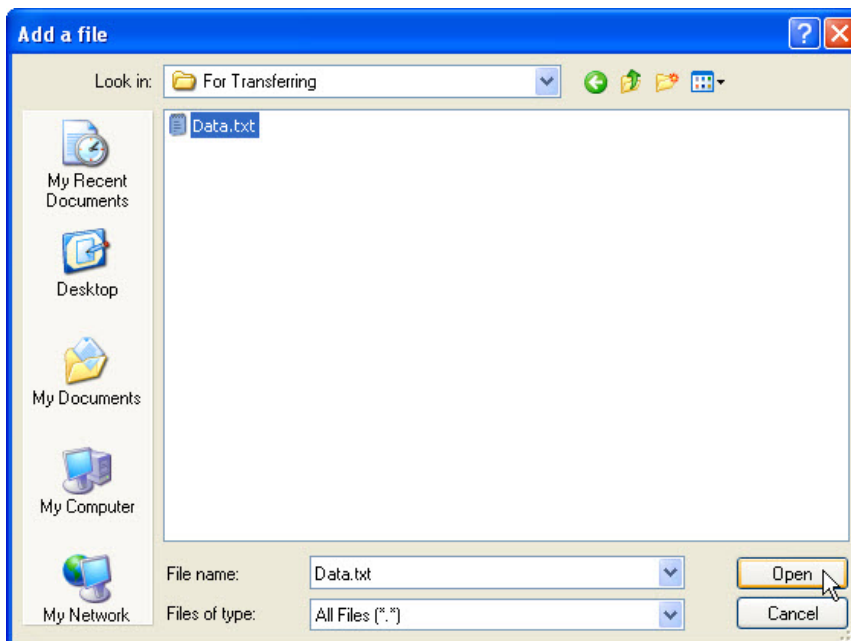
The “Select custom files and settings.” screen appears.



Select each item below Settings and then click **Remove**. Do this until there are no items in the list.

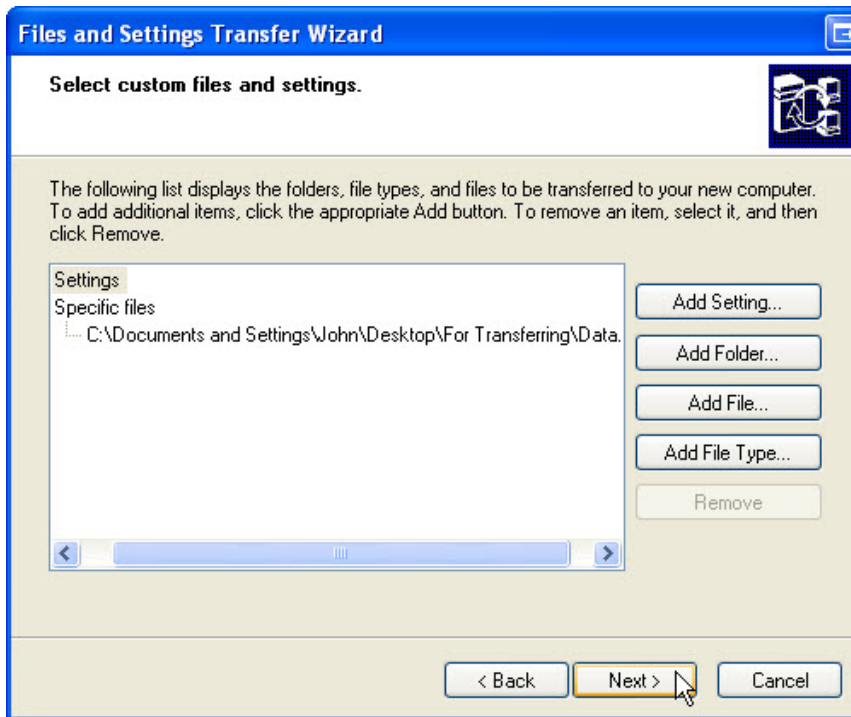


Click **Add File**.



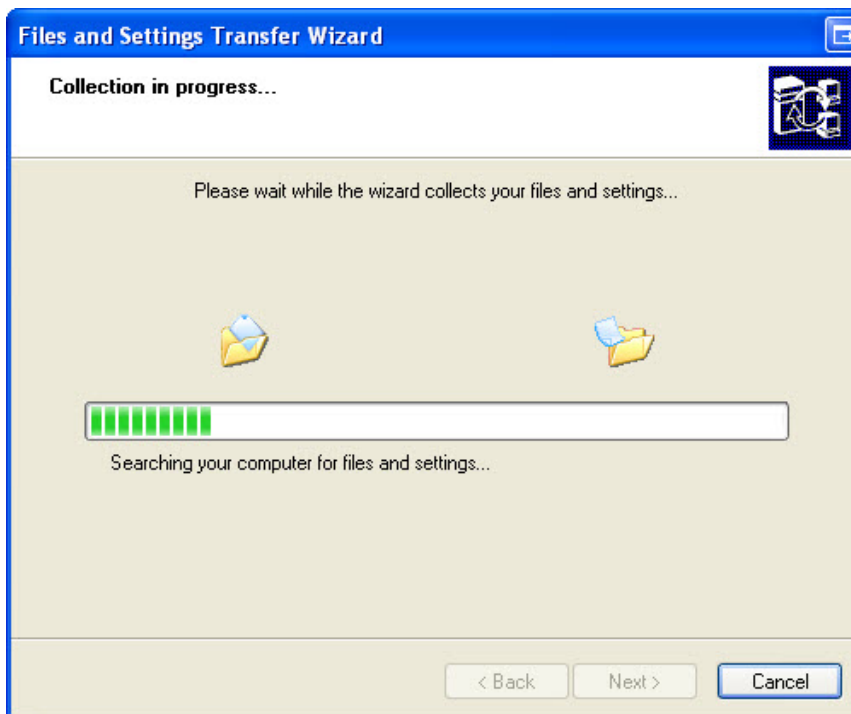
Locate and select the **Data** file you saved in the "For Transferring" folder, then click **Open**.

The "Select custom files and settings." screen appears.



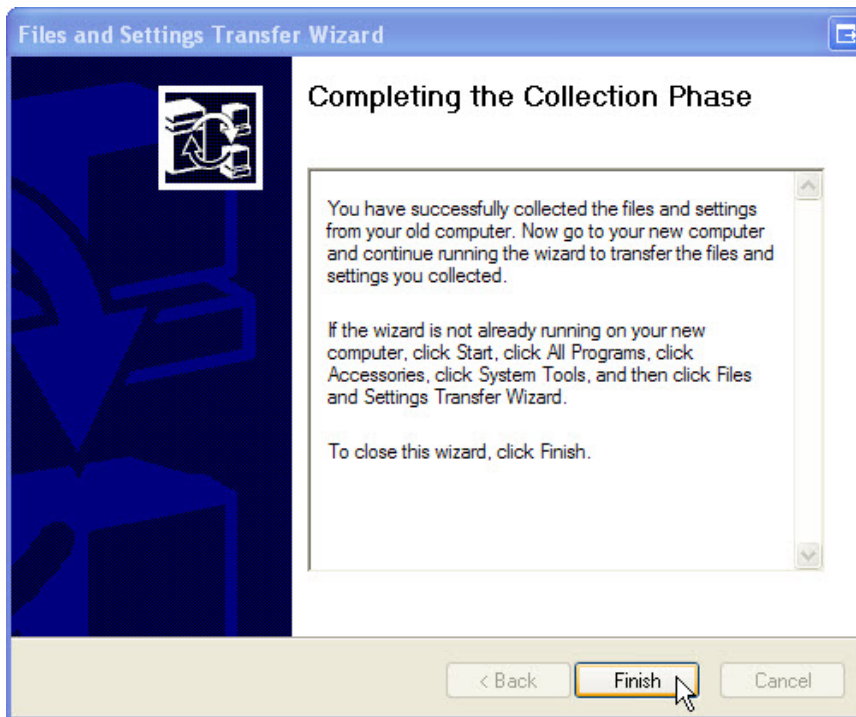
Click **Next**.

The "Collection in progress..." screen appears.



Click **Next**.

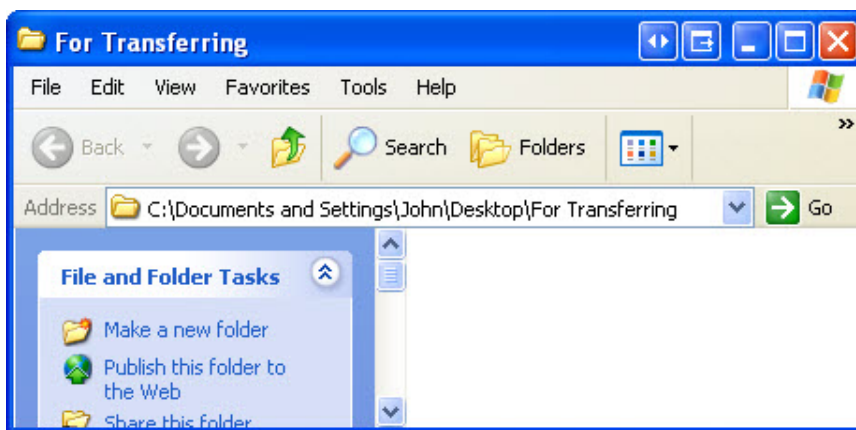
The “Completing the Collection Phase” screen appears.



Click **Finish**.

Step 3

Open the “For Transferring” folder located on the desktop and delete the file called “Data”.



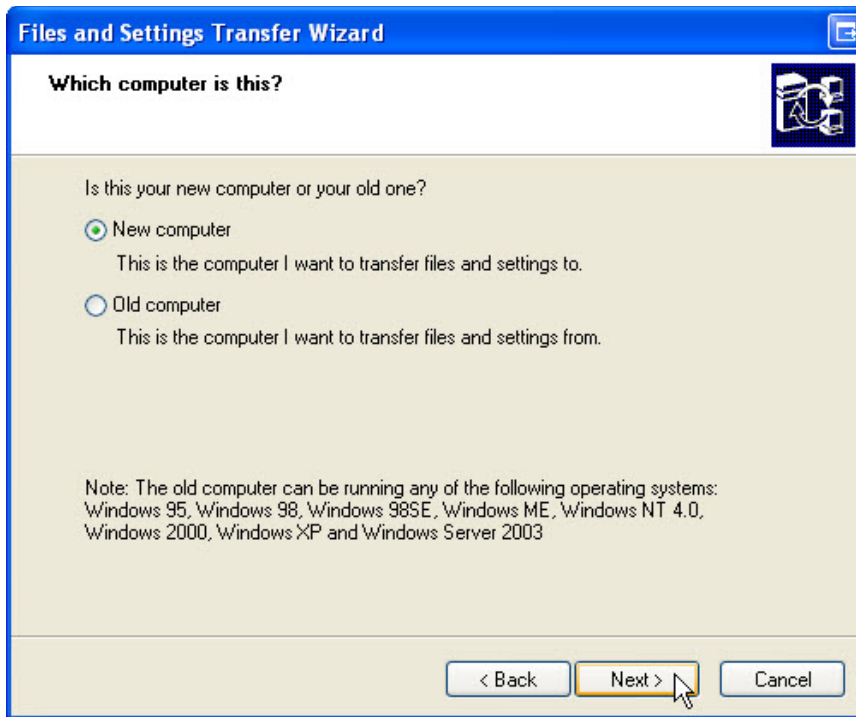
Empty the Recycle Bin.

Step 4

Click **Start > All Programs > Accessories > System Tools > Files and Settings Transfer Wizard**.

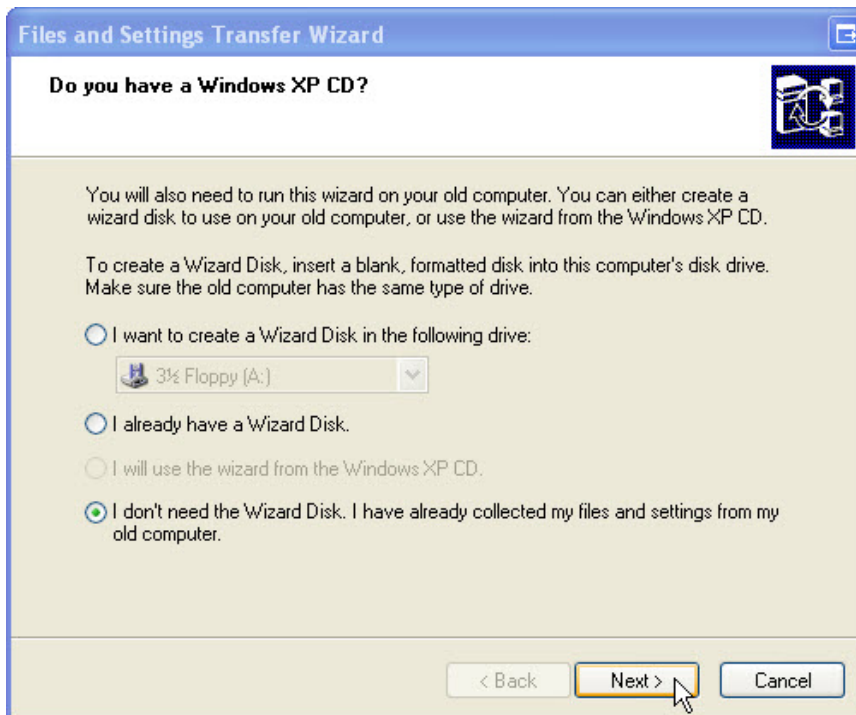
When the “Files and Settings Transfer Wizard” opens, click **Next**.

The “Which computer is this?” screen opens.



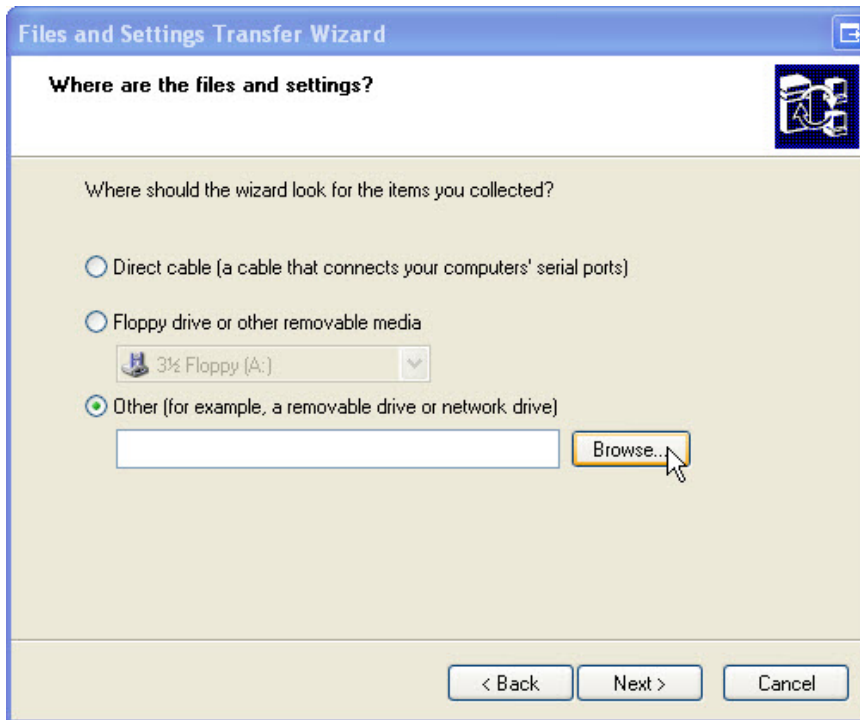
Select **New computer**, and then click **Next**.

The “Do you have a Windows XP CD?” screen opens.



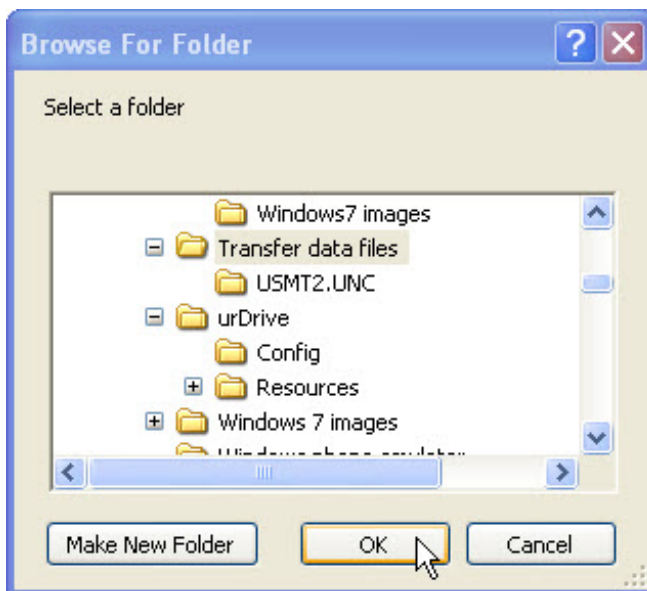
Select **I don't need the Wizard Disk. I have already collected my files and settings from my older computer** and then click **Next**.

The "Where are the files and settings?" screen appears.



Select **Other (for example, a removable drive or network drive)**.

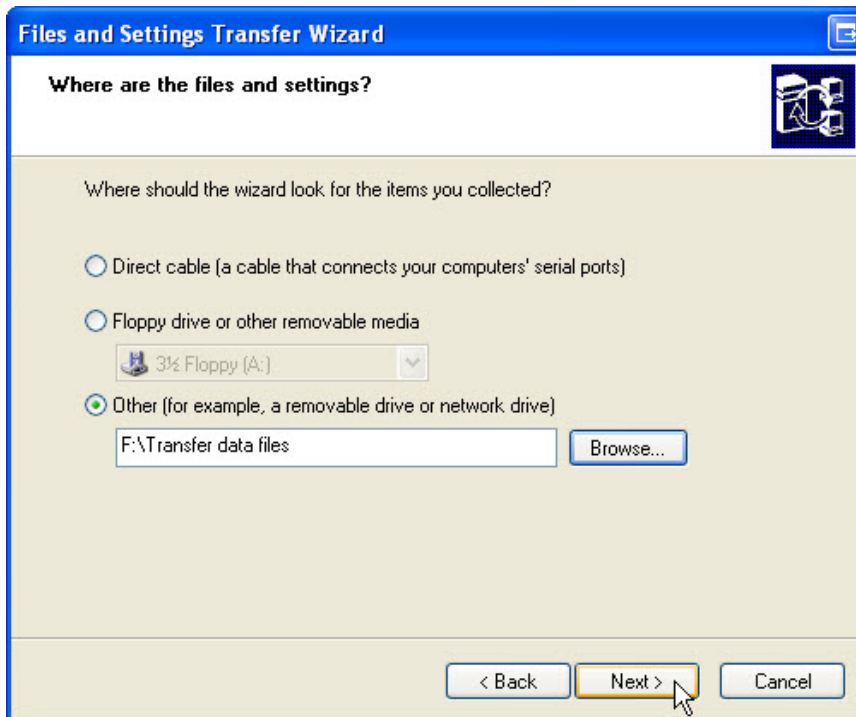
Click **Browse** and locate the "Transfer data files" folder on the USB flash drive.



Select the **Transfer data files** folder. Notice there is another folder with the extension **UNC**. The files that were transferred are located there.

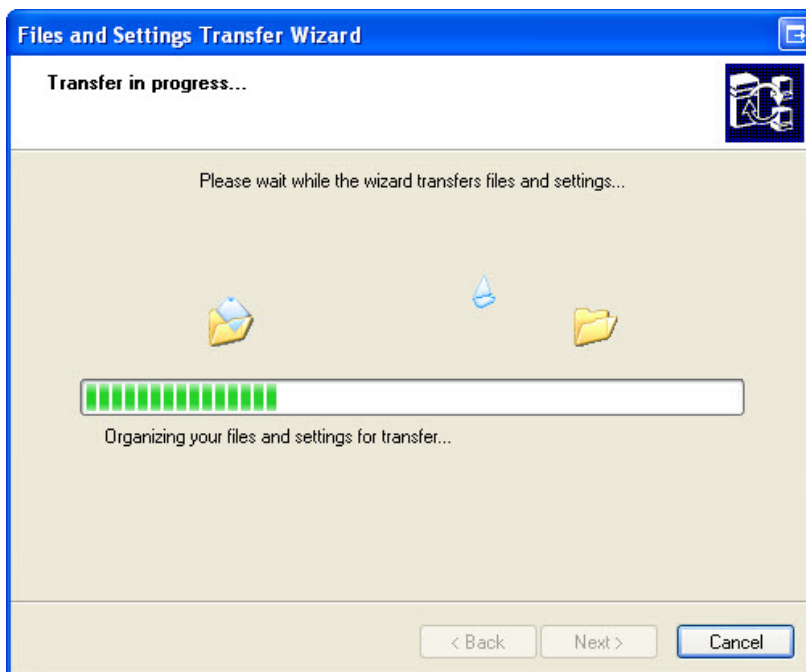
Click **OK**.

The “Where are the files and setting?” screen appears.

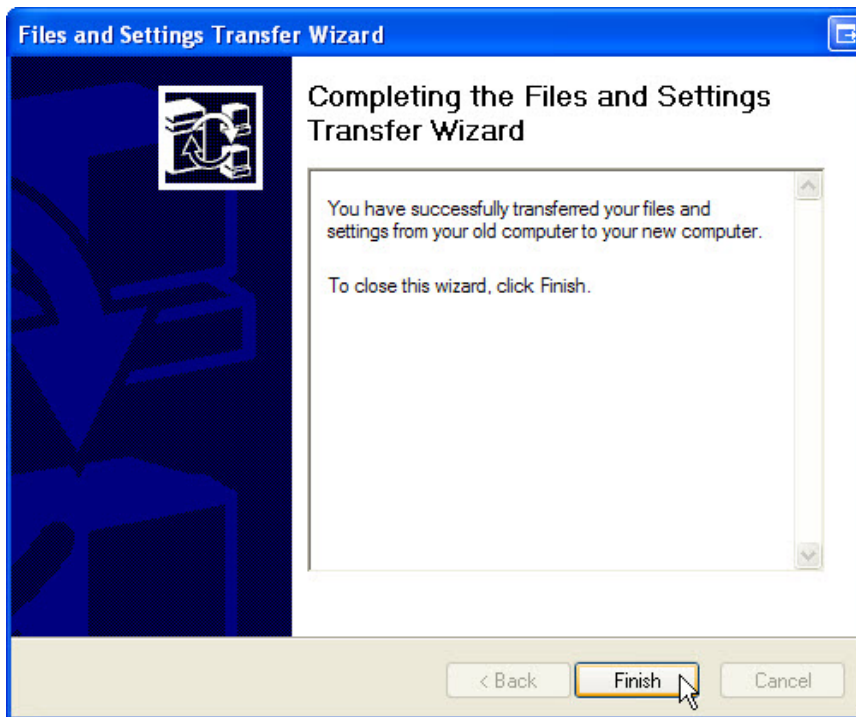


Click **Next**.

The “Transfer in progress...” screen appears.



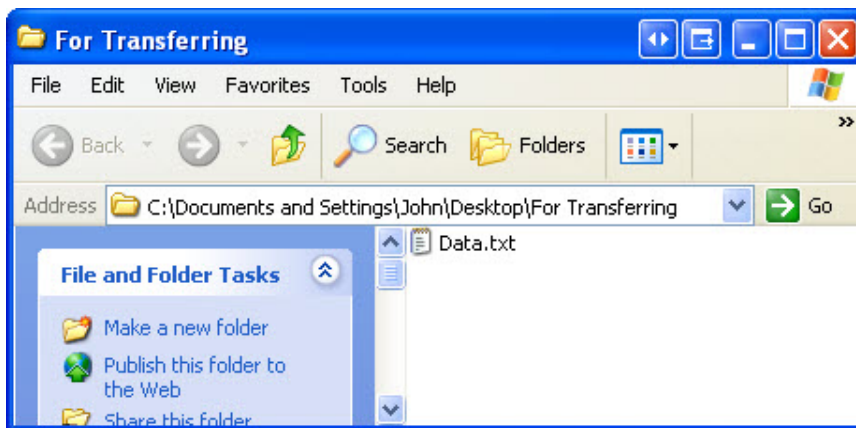
The “Completing the Files and Settings Transfer Wizard” screen appears.



Click **Finish**.

Step 5

Navigate to and open the “For Transferring” folder located on the desktop.



Notice the Data file has been restored.

If advised by the instructor, delete all folders and files create on the computer desktop and USB flash drive during this lab.