

### IT Essentials 5.0

# 5.3.1.6 Lab - Task Manager (Managing Processes) in Windows Vista

#### Introduction

Print and complete this lab.

In this lab, you will explore Task Manager and manage processes from within Task Manager.

## **Recommended Equipment**

The following equipment is required for this exercise:

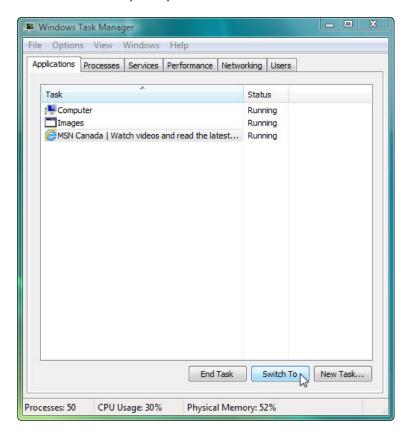
• A computer running Windows Vista

## Step 1

Log on to Windows as an administrator.

Open a browser and a folder.

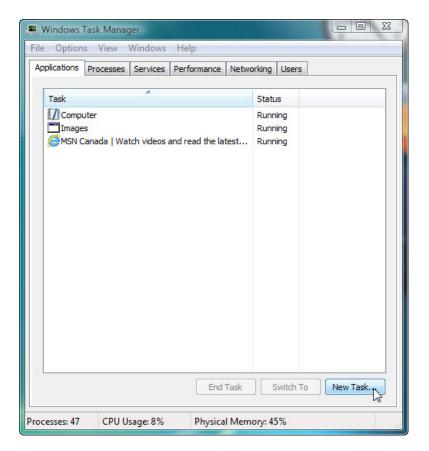
Click on the desktop and press Ctrl-Alt-Delete > click Start Task Manager > Applications tab.



Select the open browser and then click **Switch To**.

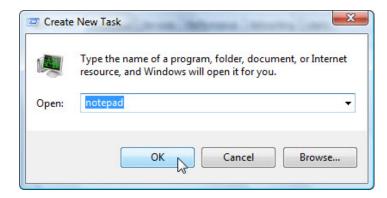
What happened to the browser?

Bring Task Manager to the front of the desktop.



### Click New Task.

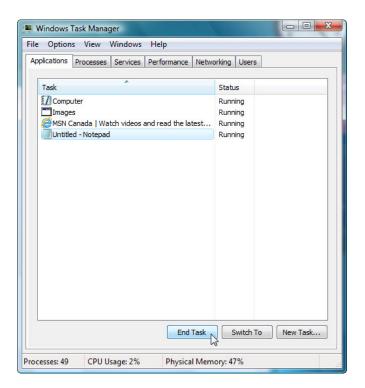
The "Create New Task" window opens.



In the Open field type Notepad and then click OK.

What happens?

Navigate back to Windows Task Manager.

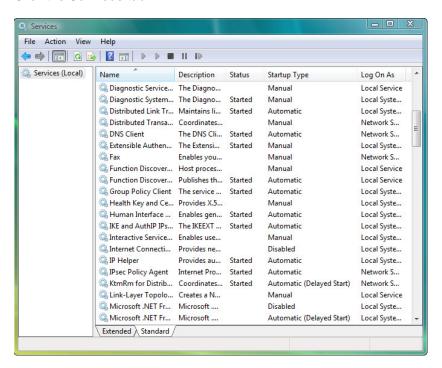


Select Notepad and then click End Task.

What happens?

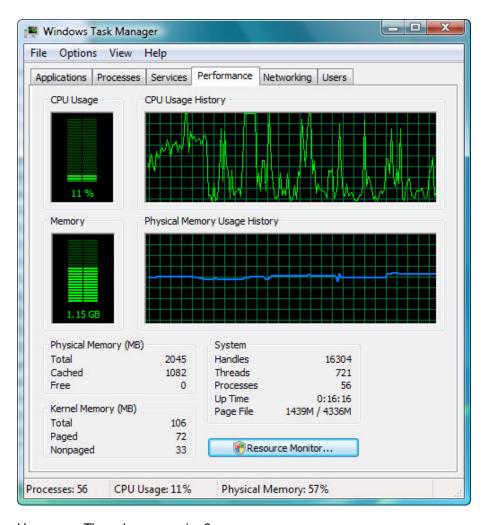
### Step 2

Click the Services tab.



What Startup Types are listed?

Step 3
Click the Performance tab.



How many Threads are running?

How many Processes are running?

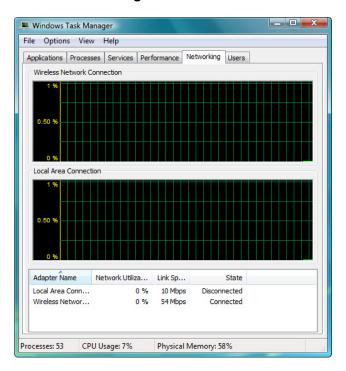
What is the Total Physical Memory (MB)?

What is the Available Physical Memory (MB)?

How much Physical Memory (MB) is being used by the system?

## Step 4

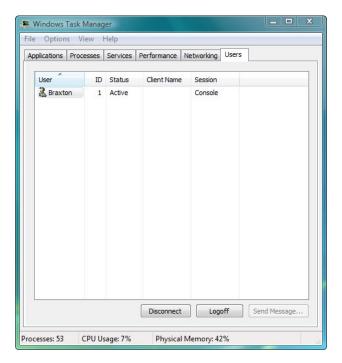
Click the **Networking** tab.



What is the Link Speed?

## Step 5

Click the **Users** tab.

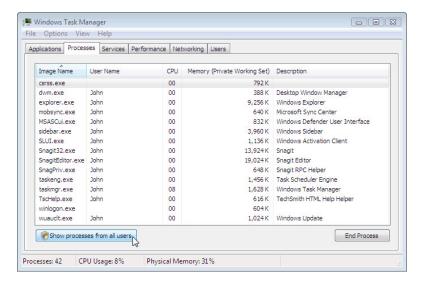


List all users and their Status.

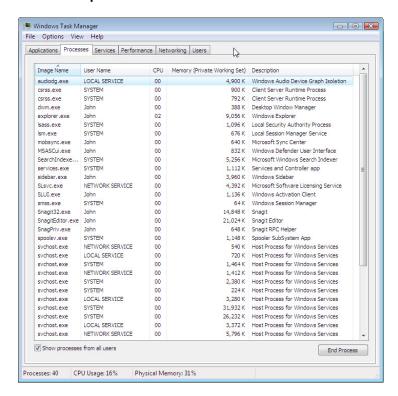
What actions can you perform on the user from this window?

### Step 6

Click the Processes tab.

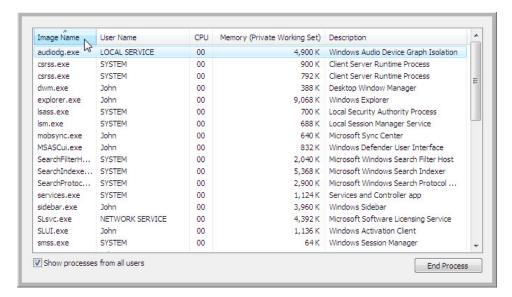


Click Show processes from all users.

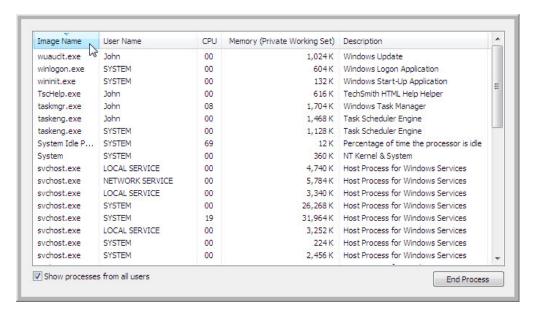


Double-click the border around the tabs.

Windows Task Manager is now in compact mode.

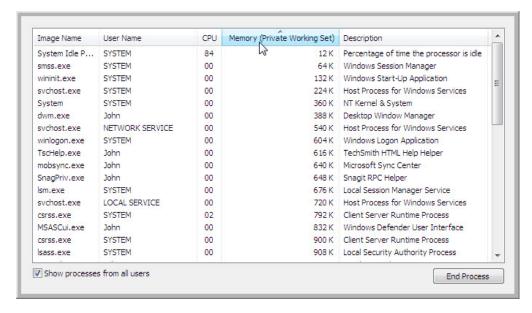


### Click Image Name.



Click Image Name again.

What effect does this have on the columns?



### Click Memory (Private Working Set).

What affect does this have on the columns?

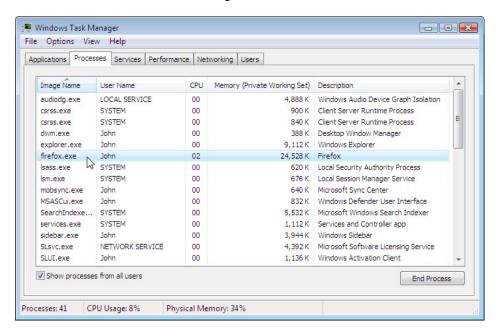
Double-click the outside border again to return to tabs mode.

## Step 7

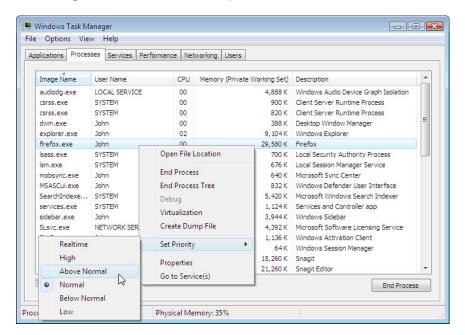
Open a browser.

Note: Firefox is used in this lab. However, any browser will work. Just substitute your browser name whenever you see the word **Firefox**.

Return to the "Windows Task Manager".



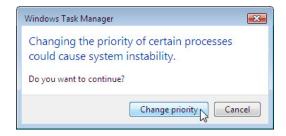
Click Image Name so the list is in alphabetical order, then locate and select firefox.exe.



Right-click firefox.exe > Set Priority.

What is the default priority for the browser?

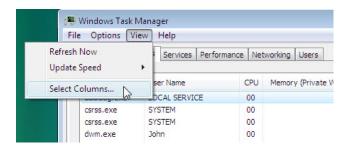
Set the priority to Above Normal.



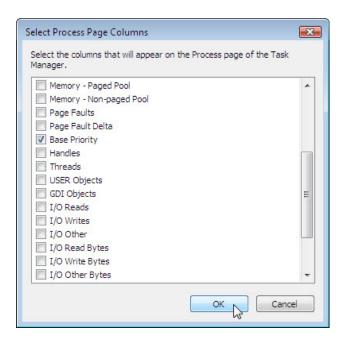
Click Change priority when the "Windows Task Manager" warning message opens.

## Step 8

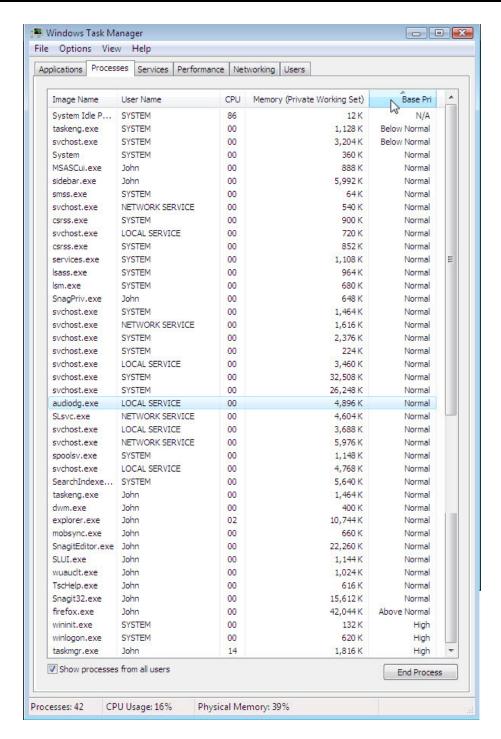
Expand the width of the "Windows Task Manager" window.



Click View > Select Columns.



Place a check mark next to **Base Priority >** click **OK**.



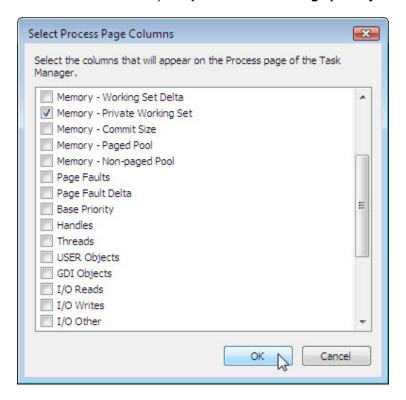
#### Click Base Pri.

Which image name has a base priority of N/A?

List one image name that has a base priority of Above Normal?

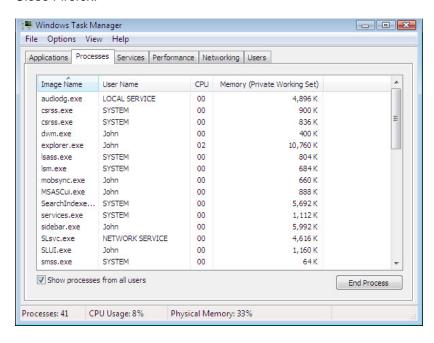
Step 9

Reset Firefox.exe base priority to Normal > Change priority.



Click View > Select Columns > uncheck Base Priority > OK.

Close Firefox.



Is Firefox listed as a process?